

DIVISION OF BUSINESS
DIVISION MEETING

March 5, 2007

TIME AND PLACE OF MEETING

The meeting was held in room 2N2 at Oklahoma City Community College on March 5, 2007 at 12:30 p.m.

THOSE IN ATTENDANCE:

Dr. Jim Schwark, Lisa Adkins, Gyanendra Baral, Myra Decker, Jason Ferguson, Kayla Fessler, Larry Grummer, Jenean Jones, Dr. Marty Ludlum, Michael Machiorlatti, Ron Summers, Gary Tucker, Anita Williams, Julie Young, Kristi Fields, Melanie Lawrence, and Shirley Crosby.

Dr. Schwark opened the meeting asking faculty to please make sure that they lock pod doors if they're the last ones to leave in the evening.

Dr. Schwark announced that the college will be changing from the COMPASS to the Accuplacer test for placement.

Dr. Schwark discussed the budget saying that the process will start March 28th. He requested that each area look at what they need and report back to him. He added that as of right now there is \$13,000 to be allocated for the Business Lab, and \$87,000 to be allocated for the Center of Excellence, International Business.

Dr. Schwark asked faculty to be considering people for the following awards: President's Award, Outstanding Adjunct, President's Award for Excellence in Teaching, and Certificate of Achievement.

Gary Tucker spoke about assessment saying that Oklahoma City Community College will be one of the schools that participate in a pilot program with ETS, who has developed a test for 2 year schools that will be very beneficial to assessment, and help us out with ACBSP.

Dr. Schwark reminded faculty of the following:

- Spring Break March 19-24
- Assessment Week April 2-6
- Student Awards Ceremony April 20
- Graduation May 18
- Faculty Recognition Luncheon May 21

Kayla Fessler reported on the Online Task Force saying that they are looking at systems to replace Web CT. The two they are looking at are Angel and Desire to Learn. Kayla said any faculty looking for specifics on the programs should see her.

Mary Ludlum reported that book companies are out with resources on IPODS that are popular with students. He asked faculty to see how many students in their classrooms have the IPODS to use the resources.

Myra Decker reported on the Benefits Committee saying that the committee will have a detailed report available to employees by the end of the year.

Anita Williams reported that 1 hr of Life Skills will be added to each degree plan. Those students not required to take Success in College and Life will be required to choose another from a list of approved Life Skills classes to complete their degree.

The meeting was dismissed at 1:15 p.m.